

# Report of the Strategic Director – Place to the meeting of the Keighley Area Committee to be held on 19 October 2017

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**Subject:**

COMMUNITY ENGAGEMENT ACTIVITIES, APRIL - SEPTEMBER 2017

**Summary statement:**

This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2017.

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Strategic Director – Place

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**Portfolio:**

**Neighbourhoods & Community Safety**

**Overview and Scrutiny Area:**

**Corporate**

## **1. SUMMARY**

- 1.1 This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2017.

## **2. BACKGROUND**

- 2.1 One of the functions of Keighley Area Co-ordinator's Office is to work with elected Members to organise and develop varied ways of engaging with the public that are appropriate to the Wards they represent, e.g. Neighbourhood Forums, Special Forums – on a specific topic of current local interest, events and activities targeted at specific people groups (e.g. older people or parents with young children), stalls at events organised by local community groups (e.g. Galas and Fun Days) and digital engagement (e.g. Facebook, Twitter and local websites).
- 2.3 Appendix A gives details of the community engagement activities that have been undertaken by Keighley Area Co-ordinator's Office (KACO) during the period April - September 2017. These have included 'traditional' Neighbourhood Forums, public meetings organised by KACO staff open to all but run on a different format to a Neighbourhood Forums, meetings targeted at particular 'people groups' (e.g. young people), attendance at meetings and other events organised by partner agencies or community groups, door-knocking and 'street consultations'.
- 2.4 This variety of approaches has proved much more effective at reaching a wider and more diverse range of the general public than normally attend Neighbourhood Forums.
- 2.5 The Area Co-ordinator's Office will continue to identify ways of making Neighbourhood Forums, and other forms of consultation and community engagement, relevant to the interests and character of each particular neighbourhood and works with elected Members on ways of increasing public attendance and engagement.
- 2.6 Ward Officers continue to have the flexibility to arrange public meetings in response to local issues that arise outside of the planned schedule of engagement activities, where a majority of Members representing the relevant Ward consider that a public meeting is required.
- 2.7 The importance of the use of the internet and Social Media (e.g. Facebook and Twitter) as a means of communication and consultation is recognised by KACO, and staff now regularly use digital media as a means of engagement alongside meetings, events and activities. To date the Keighley Area Co-ordinator's Office has 693 followers on Twitter and 259 members of its Facebook group.

## **3. OTHER CONSIDERATIONS**

No other considerations

## **4. FINANCIAL AND RESOURCE APPRAISAL**

- 4.1 Neighbourhood Forums and other community engagement activities are provided within existing financial resources.

**5. RISK MANAGEMENT AND GOVERNANCE ISSUES**

No significant risks.

**6. LEGAL APPRAISAL**

6.1 There are no known legal implications for Bradford Council arising from this report.

**7. OTHER IMPLICATIONS**

**7.1 EQUALITY AND DIVERSITY**

Efforts are made to find ways to make sure that Neighbourhood Forums and other community engagement activities are accessible to all sections of the community.

**7.2 SUSTAINABILITY IMPLICATIONS**

Public consultation and involvement in decision-making leads to more sustainable solutions to local issues.

**7.3 GREENHOUSE GAS EMISSIONS IMPACTS**

No significant impacts.

**7.4 COMMUNITY SAFETY IMPLICATIONS**

Crime and community safety issues are discussed frequently at Neighbourhood Forums which are attended by representatives from West Yorkshire Police.

**7.5 HUMAN RIGHTS ACT**

There are no Human Rights Act implications arising from this report.

**7.6 TRADE UNION**

There are no trade union implications arising from this report.

**7.7 WARD IMPLICATIONS**

The information in this report is relevant to all Wards in Keighley Area.

**8. NOT FOR PUBLICATION DOCUMENTS**

None.

**9. OPTIONS**

9.1 This report is provided primarily for information to, and comment by, the Area Committee.

**10. RECOMMENDATIONS**

- 10.1 That Keighley Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period April - September 2017.

**11. APPENDICES**

Appendix A: Community Engagement – April - September 2017

**12. BACKGROUND DOCUMENTS**

None

**APPENDIX A****Community Engagement – April - September 2017****Craven Ward**

<b>Event and Description</b>	<b>Date</b>	<b>Venue</b>	<b>Attendance</b>	<b>Progress/Outcome</b>
Steeton with Eastburn Parish Council Meeting	05.04.17	Hub Building Steeton	31	Area Development Plans and community issues.
Litter Picking Scout Group	24.04.17	Addingham Community	12	Local environment and follow up work with young people from the scouts.
Later Life Cobbydale Group	25.04.17	GP Surgery Meeting Room Elliot St Silsden	10	Local health issues and older people and carers.
Silsden Stroke Group	16.05.17	Silsden Methodist Church	20	Supporting people who have experience a stroke and carers – support and activity sessions.
Friends of Silsden Town Hall	01.06.17	Silsden Town Hall	25	Forward Planning, funding and development of organisation.
Later Life Cobbydale Group	06.06.17	GP Surgery Meeting Room Elliot St Silsden	6	Health issues and local Stroke Group development, new group linked in with the Catholic Church Silsden - Dementia.
Friends of Silsden Park	21.06.17	St James Church	12	Possible formulation of a new Friends of Group.
Silsden Older People's Event / Park Event	01.07.17	Silsden Town Hal	75	Community engagement support for older people.
Silsden Park Community Event	01.07.17	Silsden Park	500	Wider community event /consultation and engagement.
Later Life Cobbydale Health Group	19.07.17	Surgery Elliott St Silsden	5	Local health issues, services and facilities in the local area.
Street Surgery - Addingham	30.08.17	Memorial Building / Area	25	Community crime issues and reassurance.
Street Surgery - Silsden	31.08.17	Silsden Town Hall / Area	8	Community crime issues and reassurance.
Later Life Cobbydale	05.09.17	Surgery Elliott St	7	Local health issues, services and facilities in the

		Silsden		local area.
Friends of Silsden Town Hall	06.09.17	Silsden Town Hal	20	¼ Meeting group progress and development issues and activities.
Street Surgery - Steeton with Eastburn	19.09.17	Hub Building / area	6	Community crime issues and reassurance.

### Ilkley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ilkley Parish Council	3.4.17	Ilkley Town Hall	13	Update on Community Chest, Great Get Together, Spring into Action
Ilkley PC Annual Meeting Launch of 'Spring into Action'	10.4.17	Clarke Foley	48	Encouraged community action, 3 residents keen to join litter picks etc in future, advise on 431000, online contacts etc neighbourhood Planning
Ilkley Parish Council	8.5.17	Ilkley Town Hall	12	Information sharing – opportunities for shared work
Ilkley Grammar Parents Information Evening	9.5.17	Ilkley Grammar School	43	Information sharing
Young people summer activity	11.5.17	The Warehouse	13	Planning summer programme of events multi agency
Valley Drive Walkabout	16.5.17	Valley Dr area	47	Multi agency walkabout
Dementia Friendly Ilkley Directory launch	17.5.17	Clarke Foley	27	Networking – community issues
Highways and Advertising	14.5.17	Ilkley Town Hall	7	Encouraging safe advertising in Ilkley
Ilkley Parish Council	12.6.17	Ilkley Town hall	13	Information sharing – update on activity
Ilkley Parish Council	3.7.17	Ilkley Town Hall	15	Emergency Plan, Highway issues, Events, PSLG
Yorkshire Day	1.8.17	Band Stand area	75	Community Event, celebration volunteers
Launch Youth Activity	26.7.17	Ilkley Riverside	11	Launch of weekly sessions 9+ (3pm – 5pm)
Ilkley Parish Council	7.8.17	Ilkley Town Hall	15	
St John's Church Older People	21.8.17	St John's Church	7	Ben Rhydiing – community Engagement information sharing
Parish Council + cleansing	16.8.17	Ilkley Town Hall	5	Better ways of working – future planning

The Warehouse Great Get Together	23.8.17	The Warehouse Little Lane	37	Community Engagement – Event and Activity
Dementia friendly Ilkley	11.8.17	Clarke Foley	11	Local issues, concerns and development
CCTV for Ilkley	13.9.17	Ilkley Town Hall	4	Preliminary meeting CCTV
Ilkley CAP	14.9.17	Grammar School	9	Community Alcohol Partnership – IYCA catch up
Ilkley Parish Council	14.9.17	Town Hall	4	Update – forward planning

### Keighley Central Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Wider Community	04.04.17	Locality	1000	Promotion of Crime Stoppers with volunteers and MP Office / Police / Council Wardens / Ward Councillors.
Wider Community	05.04.17	Locality	1000	Promotion of Crime Stoppers with volunteers and MP Office / Police, Council Wardens.
Litter Pick	05.04.17	Devonshire Park	7	Play Rangers young people / volunteers
Friends of Devonshire Park	06.04.17	Highfield Centre	20	AGM and forward planning
CCTV Promotion Lawkholme	07.04.17	Lawkholme	8	CCTV and funding secured for new scheme to be implemented
Community Issues Grouse St Gardening Group	10.04.17	Lawkholme	5	Noise, lighting, trees and environmental concerns ongoing.
Friends of Utley Cemetery Group	24.04.17	Office / phone	9	Issues relating to Utley Cemetery and breakaway sub group – report to Bereavement Services.
Health Pilot Knowle Park	26.04.17	BCA Com Centre	12	Local community and well-being initiatives
Friends of Burgess Field Group	26.04.17	Highfield Com CT	10	Local improvements to Burgess Field and community event planning and up-date – funding secured.
Women's Drop In	03.05.17	Rosh Ni Ghar	10	Community issues, concerns and forward planning
Keighley Tarn Group AGM	04.05.17	Central Hall	20	AGM and community planning
Ague UK Mutual Support Network	11.05.17	KCO	10	Older people – Keighley and districts mutual support
Highfield Food Co-op	12.05.17	All Saint,'s	25	Promoting community cohesions and films

Community cohesion / Fil Event		Church Highfield		related to area issues.
Sangat Centre Older Men's Group	15.05.17	Sangat Centre	12	Community issues and support services.
Vegetarian Society / Highfield Food Co-op	17.05.17	All Saints Church	20	Community cohesion event bringing communities together.
Friends of Burgess Field	17.05.17	Highfield Comm Centre	12	Planning of event and funding secured for Burgess Field improvement programme in partnership with Parks Services.
Vegetarian Society	17.05.17	All Saints Church	20	Community Cohesion Event
Friends of Keighley Tarn	18.05.17	Central Hall	12	Re-formation of group and future planning.
Green Spaces Network Meeting	23.05.17	Woodville Activity Centre	21	Green Group / Friends of Groups Environmental Information Exchange and local developments.
Eastern European - The Good Shepherd Centre	06.06.17	West Lane Premises	6	Organisation move to Keighley West Ward and current position / future planning and up-date.
Knowle Park Community Event Planning Group	07.06.17	BCA Community Centre	10	Great Get Together in Lund Park – multi-agency event.
Womens's Drop In	14.06.17	Rosh Ni Ghar	15	Information and community issues
Friends of Utley Cemetery	26.06.17	Office	11	Forward Planning in partnership / report Bereavement Services.
Friends of Burgess Field	28.06.17	Highfield Community Association	12	Up Date meeting
Keighley Town Council	28.06.17	Civic Centre	20	Community issues / meeting
Schools Watch Meeting	03.04.17	Keighley Police Station	30	School, Police and CBMDC Safety Network
Day of Action Devonshire Street West	04.07.17	Highfield	250	In partnership with Highways and Council Warden Cleansing Services
Devonshire Park Meeting	06.07.17	Central Hall	25	Devonshire Park issues and concerns
Friends of Utley Cemetery	07.07.17	Bereavement Office Keighley	15	Group assistance and protocols in partnership with Bereavement Services.
Lund Park – Picnic in the Park	08.07.17	Lund Park	500	Wider community event and consultation
Community and Police Meeting Sangat Centre	10.07.17	Sangat Centre	20	Older Men's Group Police Forum / Meeting.



Health Watch	10.07.17	Central Hall	40	Health Services and facilities consultation
Pot Holes – Day of Action Showfield	11.07.17	Showfield Cark Road	50	Highways / KCO and community initiative.
Eastwood School Community Forum / Drop-In Event	11.07.17	Eastwood School	35	Community issues, concerns and promotion of working more closely together with local residents.
Grouse Street Gardening Group	12.07.17	Grouse Street	3	Community issues and environment
Catholic Centre Keighley	13.07.17	Spring Gardens Lane	3	Funding, development and forward planning.
Friends of Keighley Tarn	13.07.17	Steeton	10	Environmental project and wildlife in the local community.
Women's Group Sangat Centre	18.07.17	Sangat Centre	9	Crime and community issues and concerns.
Street Surgery	20.07.17	Knowle Park BCA	12	Community crime issues and reassurance.
Victoria Park Volunteers	20.07.17	Office	5	Event support and planning
Friends of Devonshire Park	20.08.17	Highfield	15	Community event and community cohesion and related issues crime and forward planning and development.
Incommunities	21.07.17	Lawkholme	3	Tenants issues environment and fly-tipping
Friends of Burgess Field	16.08.17	Highfield CA	11	Event and support for community activities.
Event Burgess Field	20.08.17	Burgess Field	150	Wider community event – community cohesion
Street Surgery	29.08.17	Highfield HCA	20	Community crime issues and reassurance.
Friends of Burgess Field	30.08.17	Highfield Community Association	11	Feedback from event and forward planning for field improvements' funding secured.
Bradford Hate Crime Alliance	06.09.17	Office	6	Pilot Programme with local Mosques / Action Plan
Street Surgery	07.09.17	Showfield Shop	5	Community crime issues and reassurance.
Sangat Centre	07.09.17	Sangat Centre	5	Forward Planning and development in the community.

Street Surgery	08.09.17	Lawholme Eastwood School	5	Community crime issues and reassurance
Food Poverty Action Group	11.09.17	Salvation Army Kly	25	Supporting vulnerable individuals and families.
Hate Crime Strategy	14.09.17	Victoria Hall Kly	100	Launch of Hate Crime Strategy Keighley
Friends of Utley Cemetery	15.09.17	Breavement Office Kly	15	AGM and forward planning.
Fly-Tipping Meeting	18.09.17	Cater House	12	Fly-tipping working with local residents.
Stronger Mothers / Daughters	25.09.17	Highfield Community Centre	6	Support for women and girls – Highfield.
BCA – Knowle Park	26.09.17	BCA	31	Day of Action – Knowle Park
Devonshire Pk / Cliffe Castle PK	27.09.17	Highfield Comm Association	15	ASB and multi-agency approach
Street Surgery	27.09.17	Utley / Beechcliffe Utley Cemetery	11	Community crime issues and reassurance.
Street Surgery	28.09.17	Town Centre Kly Bus Station	4	Community crime issues and reassurance.

### Keighley East Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
HWCC – emergency meeting	4.4.17	HWCC	14	Planning re long term future, funding, activity
Long Lee Management Meeting	6.4.17	Long Lee Village Hall	7	Planning for the future, ASB, funding
Flood Road show	9.5.17	Keighley Library	8	
Hainworth Wood Committee	18.5.17	HWCC	8	Planning for the future
Big Local	22.5.17	AES	17	Review of activity, planning, discussion,
Hainworth Wood Committee	23.5.17	HWCC	9	
Chip in and Help Out Stockbridge	3.7.17	Mother Hubbard's Fish and Chip	7	Developing programme of activity in Stockbridge
Long Lee Village Hall AGM	5.7.17	LL Village hall	15	Development of facilities Comm Engagement
Health Watch	10.7.17	Central Hall	40	Health matters – consultation
Big Local – planning	17.7.17	Airedale	19	Update on activity – planning future activity

		Enterprise Service		
Stockbridge Clean up DoA	25.7.17	Aireworth Road/Bradford Rd	53	Resident engagement and Gully Clean, street clean
Children’s Festival Big Local consultation	1.8.2017	Parkwood Play area	39	Community Engagement – promote Big Local planning for the future
Dalton lane + Riverside Surgery 5 – 7 pm	2.8.17	Chatsworth St	17 120 leaflets	Resident engagement – reassurance, Crime Stoppers and BMDC leaflets
Fun in the Park	4.8.17	Victoria park	29	Community Engagement , partnership event Central/Kly East collaboration
Redholt Street Surgery Surgery 6 – 8 pm	8.8.17	Entrance to estate	23	Resident engagement – reassurance
Stockbridge Summer Event	9.8.17	Airedale Enterprise Service	16	Planning activity – Stockbridge
Stockbridge NCS Fun Day	16.8.17	Surrey St Play Area	18	Resident engagement promote Big Local
Waterside Fold Street Surgery 6 – 8 pm	14.8.17	Roedhelm Road play area	22	Resident engagement – reassurance
Hainworth Wood Comm Centre	17.8.17	HWCC	11	Planning for the future – community development
Community Response EDL	18.8.17	Central Hall Keighley	15	Community Mediator Meeting
Grange Road Riddlesden SS	22.8.17	Riddlesden Co-op	35 (180 leaflets)	Resident Engagement and Reassurance
Community Response EDL	23.8.17	Town Hall	12	Community Mediator – support and planning
Hainworth Wood CC Fun day	29.8.17	HWCC	50+	
Airedale CCG	6.9.17	Millennium Park	14	Transforming Health Care – Representing Office
Stockbridge Chip in and Help Out	11.9.17	7 – 8 pm Mother Hubbards	3	Resident engagement, promote Big Local
Schools Watch	14.9.17	Kly Police Station	20	
Parkwood Street Surgery Play Area	18.9.17	6.30 – 7.30 pm Play Area	7	Resident engagement, promote Big Local, issues relating to bin collection
Hainworth Wood Meeting	19.9.17	HWCC	12	Planning meeting – sustainability of centre

Florist Street Stockbridge	23.9.17	Florist Street	5	Cat fouling – nuisance neighbours, Gully issues
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**Keighley West Ward**

<b>Event and Description</b>	<b>Date</b>	<b>Venue</b>	<b>Attendance</b>	<b>Progress/Outcome</b>
Ingrow neighbourhood drop in and Dogs Trust event	4 April	Ingrow Primary School	50+	25 dogs chipped, over 30 given health check and eg claws clipped, 14 green dog walkers recruited, one volunteer supplied with litter picker
Braithwaite partnership safeguarding pilot meeting	5 April	Merlin Top Academy	14	Discussion and planning of campaign and launch at Gala in Sept
Laycock walking litter pick and drop in	8 April	Laycock Village Hall	10	Litter pick of rubbish thrown from cars, remains of fly tips etc on rural roads
West Lane door knock	8 May	201 – 213 West Lane	6	Two residents agreeable to joining clean-up of fly tipped bin store which is responsibility of all residents
Flood drop in	9 May	Keighley Library	12	Residents discussed issues with YW, EA and council drainage staff
BD21\22 Mutual Support Network	11 May	KACO	10	Partners discussion re directory for older people and other issues
Braithwaite and Guardhouse partners meeting	13 June	Merlin Top Academy	16	Development of B and G Children's Year of Safety campaign, gala arrangements, info share
North Dean visual audit	14 June	North Dean RdAve	4	Agreed work to be done on clean-up day with Barratts
North Dean leafletting	15 June	North Dean RdAve	45	Promotion of clean up
North Dean clean up	21 June	North Dean RdAve	7	Barratts and Incommunities land cleared and strimmed, edging and cutting back on road and snickets
Schools Watch	3 July	Police Station	25	
Braithwaite and Guardhouse partners meeting	5 July	Good Shepherd Centre	20	Gala and Children's year of Safety planning, info sharing
Pepper Hill Lea footpath site visit	18 Aug	Pepper Hill Lea	5	Road planings offered as improvement to path surface but not accepted

“Calmers” meeting	31 August	KAWACC	10	Planning for Sep 2
Peace Base	2 Sep	Keighley Town Hall	45	Hosting base for volunteer “calmers”, church reps and youth workers
Debrief from Sep 2	7 Sep	Keighley Civic Centre	18	Feedback on Sep 2, lessons learned etc
Alex Brown memorial	11 Sep	Pentagon	25	Representing office
Fell Lane area Street Surgery	13 Sep	Fell Lane area	15	Neighbourhood issues leaflets distributed, issues raised re recycling, dog fouling, drugs
Schools Watch	14 Sep	Police station	20	
Braithwaite and Guardhouse Gala	16 Sep	Merlin Top Academy	200+	Launch of Children’s Year of Safety campaign
Braithwaite Partners meeting	20 Sep	Good Shepherd Centre	12	CYOS planning, gala debrief, info share
Street Surgery – Merlin Top Academy to Good Shepherd Centre	27 Sep		40	Various streetscene issues referred, positive feedback on reduced ASB

### Worth Valley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ebor Lane and Railway Children’s Walk clean up	April 22	Ebor Lane	20	Nature walk area litter picked, Ebor Lane litter picked and edged out, other side of beck started, further event agreed.
Gas Street area survey	Up to April 13	All houses in area	150 surveys of which 9 returned	Range of issues raised to share with partners and arrange day of action in response
Site visits	May 16	, Ebor Lane and Haworth Churchyard	3	Agreement of Haworth Masons to support clean up, and disposal arrangements for leaves in churchyard
Ebor Lane site visit with volunteers	June 7		5	Decided best area for clean up on June 17
Haworth Churchyard volunteer morning	June 12	Haworth Churchyard	10	Significant progress in maintenance of churchyard, looks better and one or two regular volunteers emerging to do weekly work in there
Haworth footpaths site visits	June 13		5	Agreed work for Comm Payback at Cold St and

				Rights of Way off North St. with Parish Council
Ebor Lane and Mill Hey clean up	June 17	Mill Hey and masonic lodge	21	Years of litter removed from over wall on Mill Hey
Haworth toilets meeting	June 21	Haworth Contact Point	5	Clarification of costs etc and possible future uses of existing toilets, commitment growing from Parish Council
BD21 and 22 mutual support network	June 22	St James Church Cross Roads	7	Info share, funding for directory, invite to police Insp for next meeting
Flying, Gas St day of action and street survey	June 22\27	Victoria Rd and streets around	150 approx	Promotion of street surgery and clean up
Bronte Country Partnership	June 26	Haworth VIC	10	Info share, future events
Tourism in Haworth	June 27	KACO	4	Next steps agreed – consult coach companies, consider signage
Gas Street day of action and street surgery	June 28	Victoria Rd and streets around	15	Further work picked up re side waste, overgrown veg and maintenance in youth shelter, parking issues etc
Operation Oakworth clean up	July 8	Start at Christchurch	10	Clean up and plan for repeat in Nov
Cross Roads Gala	July 8	Lees Primary School field	48	Includes recruitment of 9 Green Dog Walkers and another 5 leaflets given out
BD22 Mutual Support network	Aug 3	KACO	6	Inspector Khan attended, progressing info directory
Visits re vermin, Church St area	Aug 4	Church St area, Haworth	3	Discussions re food left out for chickens etc
Haworth tourism	Aug 7	KACO	3	Discussion re facilities and surveys
Haworth Churchyard meeting	Aug 24	Churchyard	8	Tasks agreed for volunteers
Repainting Gas St youth shelter	26 Aug	Gas St Youth Shelter	22	NCS team repainted, discussion with local young people about future use
BD22 Mutual Support network	14 Sep	KACO	6	Progressing Get Connected directory